



Sleek Flooring Installation & Warranty Record

Complete at installation and retain with proof of purchase

Completion is strongly recommended. Failure to use this form does not automatically invalidate the warranty, but sufficient evidence may be required where installation, substrate, moisture or site conditions are relevant.

Customer / property owner	
Installation address	
Postcode	
Email / telephone	
Supplying retailer	
Retailer invoice / order no.	
Purchase date	
Installation date(s)	
Residential / Commercial	☐ Residential ☐ Commercial

1. Product Identification

Product / décor	
Construction	☐ LVT Dryback ☐ SPC Click
SKU / product code	
Batch / lot number(s)	
Quantity installed (m²)	
Rooms / areas installed	

2. Installer Details

Installer / company	
Installer contact	
Email / telephone	
Relevant qualification / accreditation (if any)	

3. Pre-Installation Checks

- ☐ Product, décor, quantity and batch details checked before installation.
- ☐ Flooring inspected for visible damage or obvious manufacturing defects before and during installation.
- ☐ Product confirmed suitable for the intended room/use and installation method.



- ☐ Site enclosed, weather-tight and suitable for flooring installation.
- ☐ Product/site acclimatisation requirements followed where applicable.
- ☐ Underfloor heating present? ☐ No ☐ Yes - system/type and operating conditions recorded below.

Site / room temperature	
Relative humidity (if recorded)	
Underfloor heating details / settings	

4. Substrate & Moisture Record

Substrate type	☐ Concrete/screed ☐ Timber ☐ Existing resilient ☐ Other: _____
Condition before preparation	
Flatness / soundness observations	
Moisture test method (where applicable)	
Moisture reading(s) / locations / date	
DPM required / used	☐ No ☐ Yes - product: _____
Primer used	
Smoothing / levelling compound	
Other preparation	

5. Installation Materials & Method

- ☐ For LVT: adhesive manufacturer/product/batch recorded and applied in accordance with instructions.
- ☐ For SPC: underlay details recorded where used; floor installed as a floating system unless product instructions state otherwise.
- ☐ Required expansion/perimeter provisions observed.
- ☐ Doorways, thresholds, transitions and fixed objects treated in accordance with product instructions.
- ☐ Manufacturer/Sleek installation instructions current at installation date were followed.

Adhesive (LVT)	
Underlay (SPC, if used)	
Other installation materials	
Expansion / perimeter notes	

6. Photographic Evidence

Recommended photographs retained

- ☐ Substrate before preparation.
- ☐ Substrate after preparation and before flooring installation.



- ☐ Moisture test equipment/readings where relevant.
- ☐ DPM / primer / smoothing preparation where relevant.
- ☐ Adhesive application or SPC underlay/expansion details as relevant.
- ☐ Product/batch labels or carton identification.
- ☐ Installation in progress.
- ☐ Completed installation - overall room views and relevant details.

Photo/file storage reference	
Number of photographs retained	

7. Completion & Handover

Completion checks

- ☐ Finished flooring visually inspected.
- ☐ Installation left clean and free from obvious damage.
- ☐ Care/maintenance guidance provided or made available to customer.
- ☐ Customer advised to retain this record, proof of purchase and product/batch information.

8. Installer Declaration

I confirm that, to the best of my knowledge, the information recorded above is accurate and the flooring was installed in accordance with the applicable product instructions and professional requirements.

Installer name	
Signature	
Date	

9. Customer / Property Owner Acknowledgement

I acknowledge receipt of the completed installation and this record. This acknowledgement does not waive or restrict any statutory rights.

Name	
Signature	
Date	